Agile Alliance Board of Directors Meeting
7-9 February 2020
Vancouver, Canada

Present: Paul Hammond (Chair), Craig Smith (Secretary), Tricia Broderick, Becky Hartman, Phil Brock, Brian Button, Ellen Grove (Day 1 only), Victor Hugo Germano, Heidi Musser and Angie Doyle

Appreciations were given.

Regular reports were given and discussed – including financial and operational reports. No cash flow issues at this time.

An update was given from the 2020 Nominations committee on the process being taken this year. A motion was made by Paul Hammond and seconded to accept the resignation of Tricia Broderick and accept the addition of Becky Hartman to the 2020 Nominations committee.

Nominations were made and votes were taken to elect the following officers for the 2020 board term:

- A motion was made by Craig Smith and seconded to elect Ellen Grove to the position of Board Chair.
- A motion was made by Brian Button and seconded to elect Heidi Musser to the position of Treasurer
- A motion was made by Paul Hammond and seconded to elect Craig Smith to the position of Secretary.
- A motion was made by Victor Hugo Germano and seconded to elect Paul Hammond as the member-at-large for the board’s Executive Committee.

A discussion was held and updates applied to the Agile Alliance board internal working agreements.

A motion was made by Paul Hammond and seconded to approve the Agile Alliance Board meeting minutes from December 2019 (Teleconference).

A discussion was held in relation to the membership of the Conference Steering committee as a result of the election of the new Executive committee. The members of the Conference Steering Committee going forward are now Phil Brock, Ellen Grove, Paul Hammond, Jim Newkirk, Tricia Broderick and Stephanie Davis.
A discussion was held around the Agile Alliance Foundation and Ambition statements with (subject to wording review) the mission and high level value dials being agreed.

A discussion was held around board member training:
- Code of Conduct training is underway
- Board and media training is still under investigation

A discussion was held around diversity and inclusion:
- The diversity and inclusion community continues to have regular meetups and conversation via Slack
- Further conversation is required around a potential session at Agile2020, similar to the Agile Tonight session at Agile2019
- The Agile Alliance is now an affiliate of NCWIT (National Center for Women & Information Technology) and training for the board is being arranged for May 2020 alongside the board meeting in Denver
- Agreement to enter into consulting services to support capacity-building of the Board of Directors in order to include DEI strategies into the current governing structure
- Agreement to provide closed captioning at Deliver:Agile 2020 with a view to extending to Agile2020 if the service is successful
- Update to the guidelines around the board of directors makeup for the nominations committee to ensure that when given the opportunity we choose to increase the diversity of the board to include such factors and do not discriminate on region, gender, race, ethnicity, disability or background and profession

Working groups were convened around:
- Member initiatives: a template was agreed for approvals and trialed against at least 3 initiatives
- Organizational structure: a desire to push decision making down, empower the organization, provide clarity on the board role and support staff in the process
- Nominations: discussions were held around questions and approach

A discussion was held and a motion was made by Victor Hugo Germano and seconded to approve the Agile Alliance 2020 budget.

A discussion was held around the Deliver:Agile conference with an action for the Conference Steering committee to prepare a strategy for ongoing conferences.

A discussion was held around Focus Areas for the Agile Alliance for 2020.
A motion was made by Heidi Musser and seconded to approve the Experience Report Initiative for 2020 for the amount of $60,000.

Hopes and wishes were given.

The meeting was adjourned.