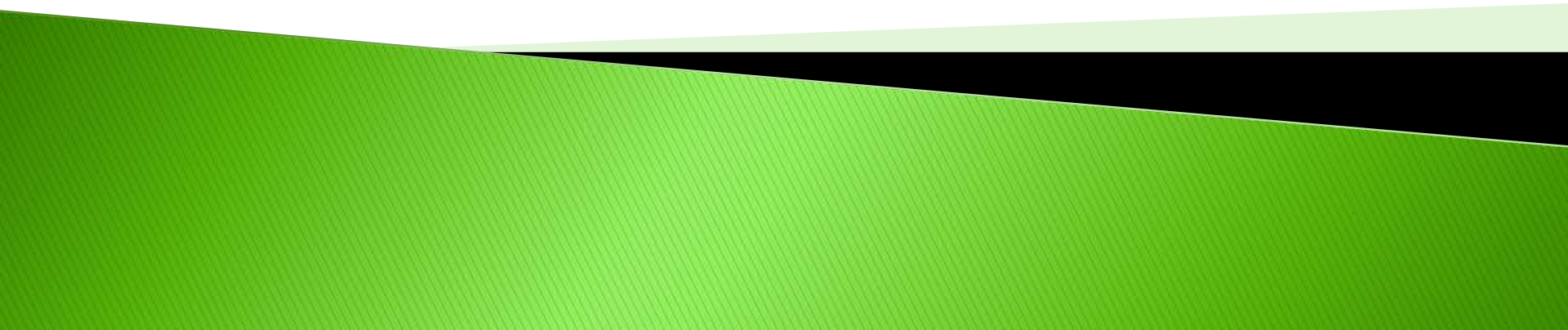


# Distributed Agile in the Enterprise and Virtual Spaces

Melinda Stelzer and Bill Opsal



# Examples of Team Distribution



# Agenda

- ▶ Enhancing collaboration in distributed teams
- ▶ Partial collocation and its pitfalls
- ▶ Pushing team performance a step beyond
- ▶ The biggest pain point for distributed teams



# Who's working with virtual teams

Employees of companies with more than 5k employees

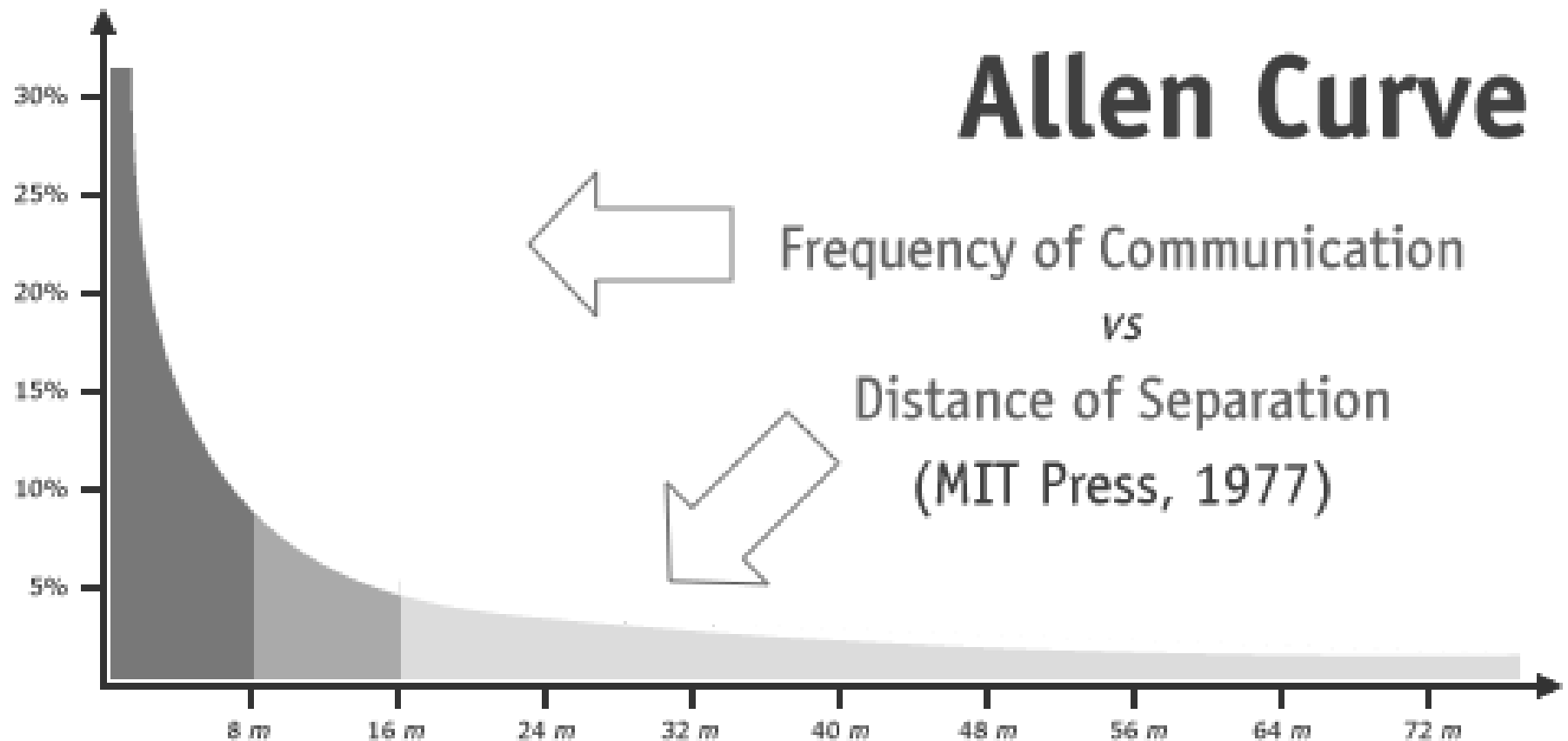


Martins, Gilson and Maynard, 2004

# Collaboration in distributed teams



# Collaboration in distributed teams



Thomas J Allen, *Managing the Flow of Technology*



# Exercise (part 1)

- ▶ Stand up
- ▶ Find someone in the room you have never met
- ▶ Walk over to that person (do not speak)
- ▶ Introduce yourselves to each other and converse for 2 minutes



# Exercise (part 2)



- ▶ Guess what...
- ▶ Find someone else in the room you have never met
- ▶ Walk over to that person (do not speak)
- ▶ Put on a blindfold
- ▶ Introduce yourselves to each other and converse for 2 minutes





# What did you notice?



# Rapport

- ▶ “A close and harmonious relationship in which the people or groups concerned understand each other's feelings or ideas and communicate well.”\*



\*Oxford Pocket  
Dictionary of  
Current English

# The 5 Dysfunctions of a Team

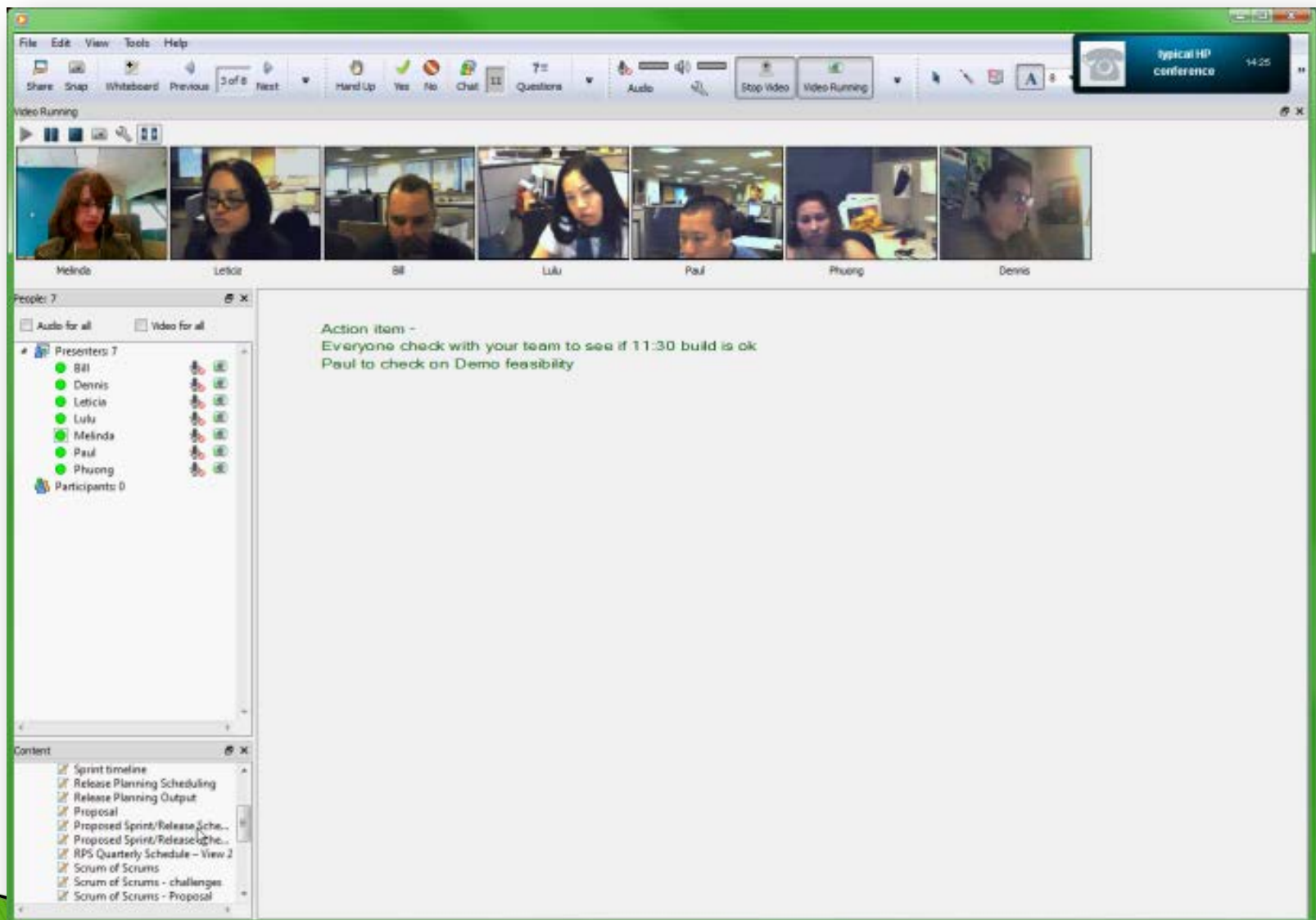


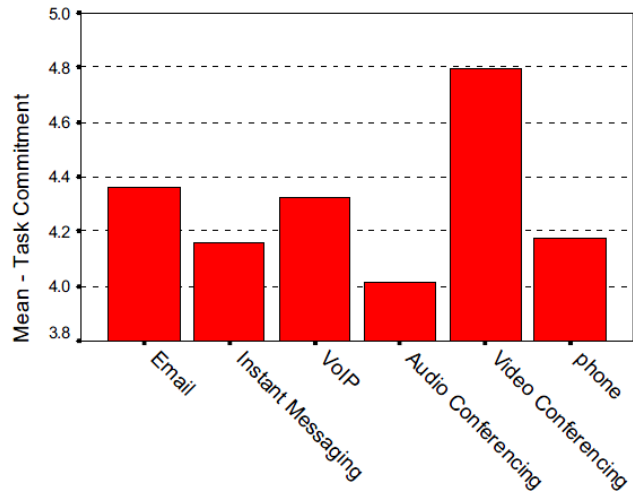


**“When trust goes up, speed goes up and cost goes down”**

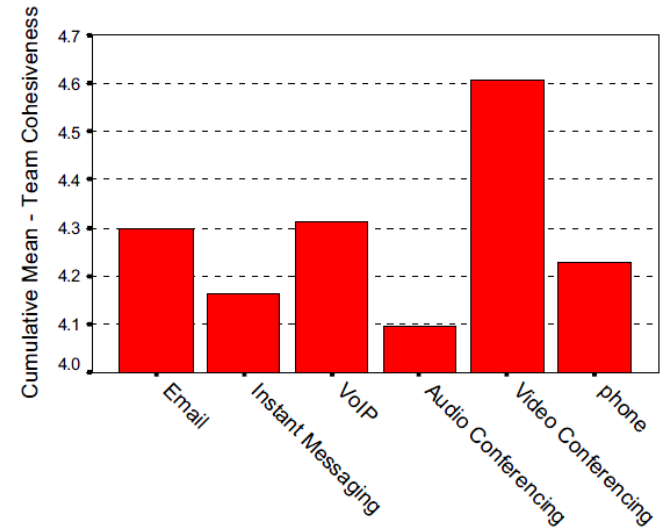


– Stephen M. R. Covey, Author of *The Speed of Trust*

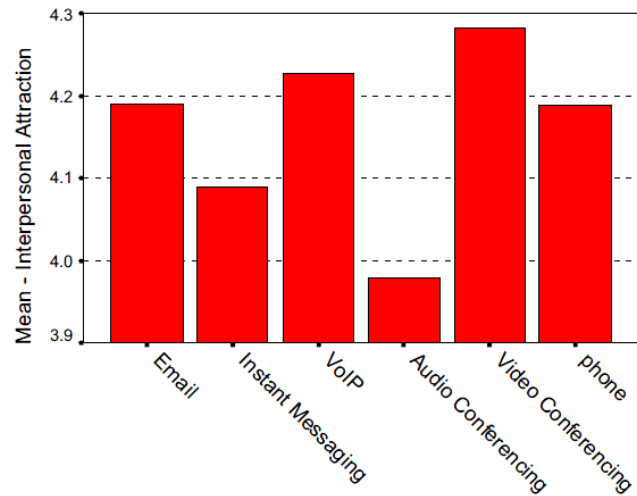




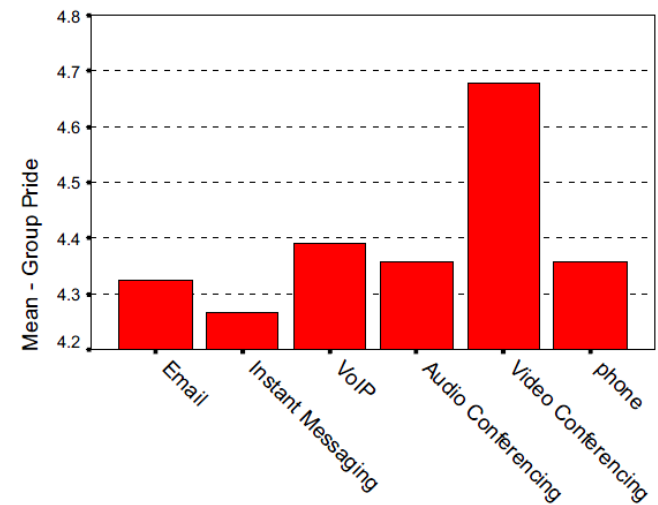
Communication modes



Communication Modes



Communication Modes



Communication modes



# Pitfalls of partial collocation





Photo by Jeremy G. Thomas

## Participatory Culture

1. Relatively low barriers for engagement
2. Strong support for sharing creations with others
3. Informal mentorship
4. Members believe their contributions matter
5. Care about others' opinions of self & work

"Not every member must contribute, but all must believe they are free to contribute when ready and that what they contribute will be appropriately valued."



Henry Jenkins



# Level the playing field



Sign In



# ACTION ITEMS

An app for effective meetings.

Enter the date and time of your next meeting

07/20/2012

5:30pm

Schedule It!

Team Meeting Friday, Jul 29 @ 4:30pm

Collective Agenda + New Item Your Ranking

|   |  |
|---|--|
| 1 :-) We are independent. Finished out features, deployed to demo and production.                   | 4 :-) We are independent. Finished out features, deployed to demo and prod |
| 2 We're spending too much time in meetings. We need to get more work done!                          | How can we improve communication with the Shanghai office?                 |
| 3 :/ How do we scale several dedicated IPs from one machine for clients who request a dedicated IP? | We're spending too much time in me<br>We need to get more work done!       |

↑ Important Not Important

## Keep meetings relevant and focused

Vote on your agenda as a team, then discuss the important stuff first. Track your pace as you go.

## Promote action and accountability

Assign action items, then review them at the next meeting.

## Keep everything in one place

Access comments from past meetings. Use labels to keep things organized.



Technology Stewardship for Distributed Teams,  
John David Smith  
Distributed Team Collaboration in Organizations:  
Emerging Tools and Practices, Chapter 10

Photo by Chirstopher Augapfel



# Going a step beyond



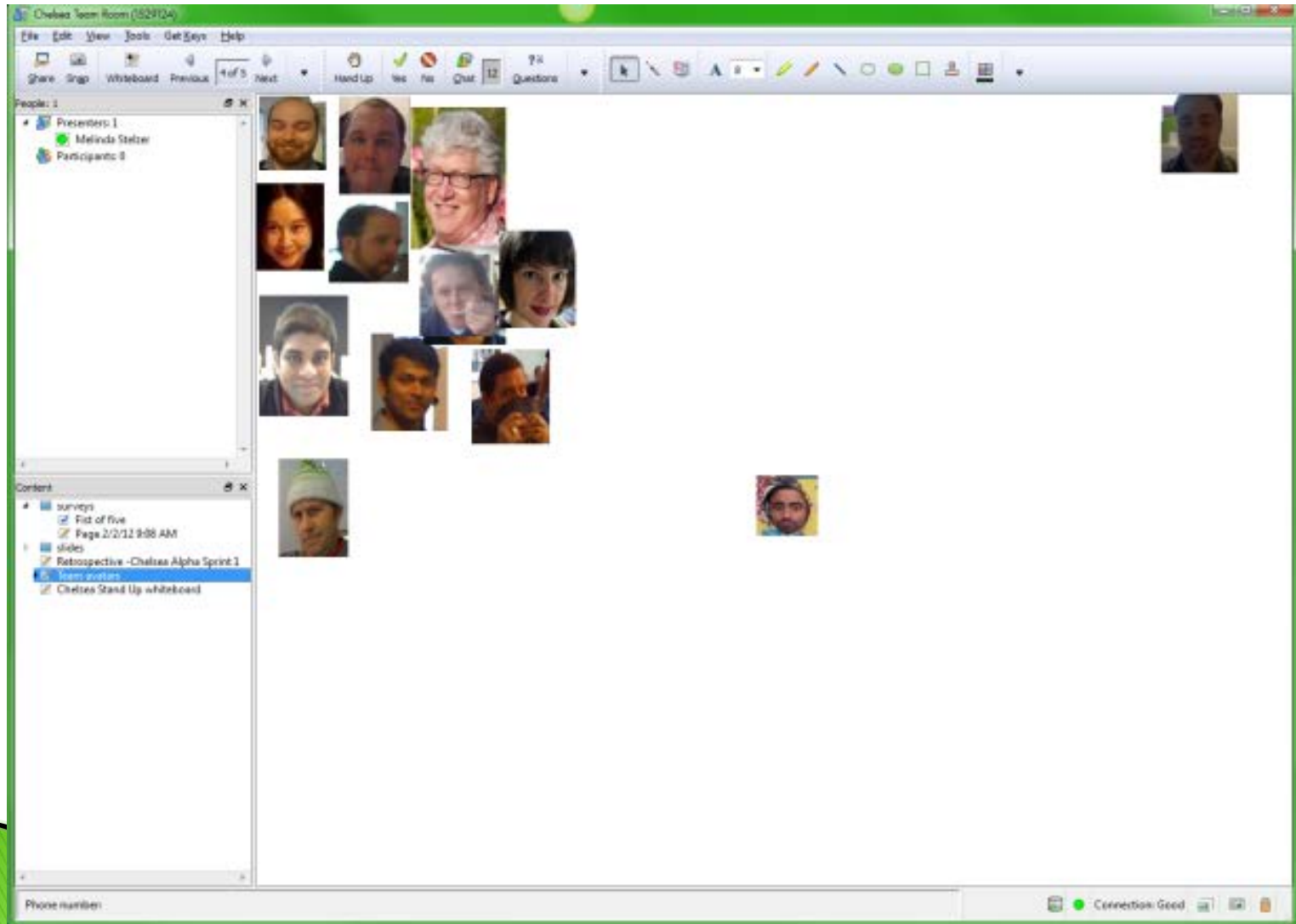
# Beyond the basics



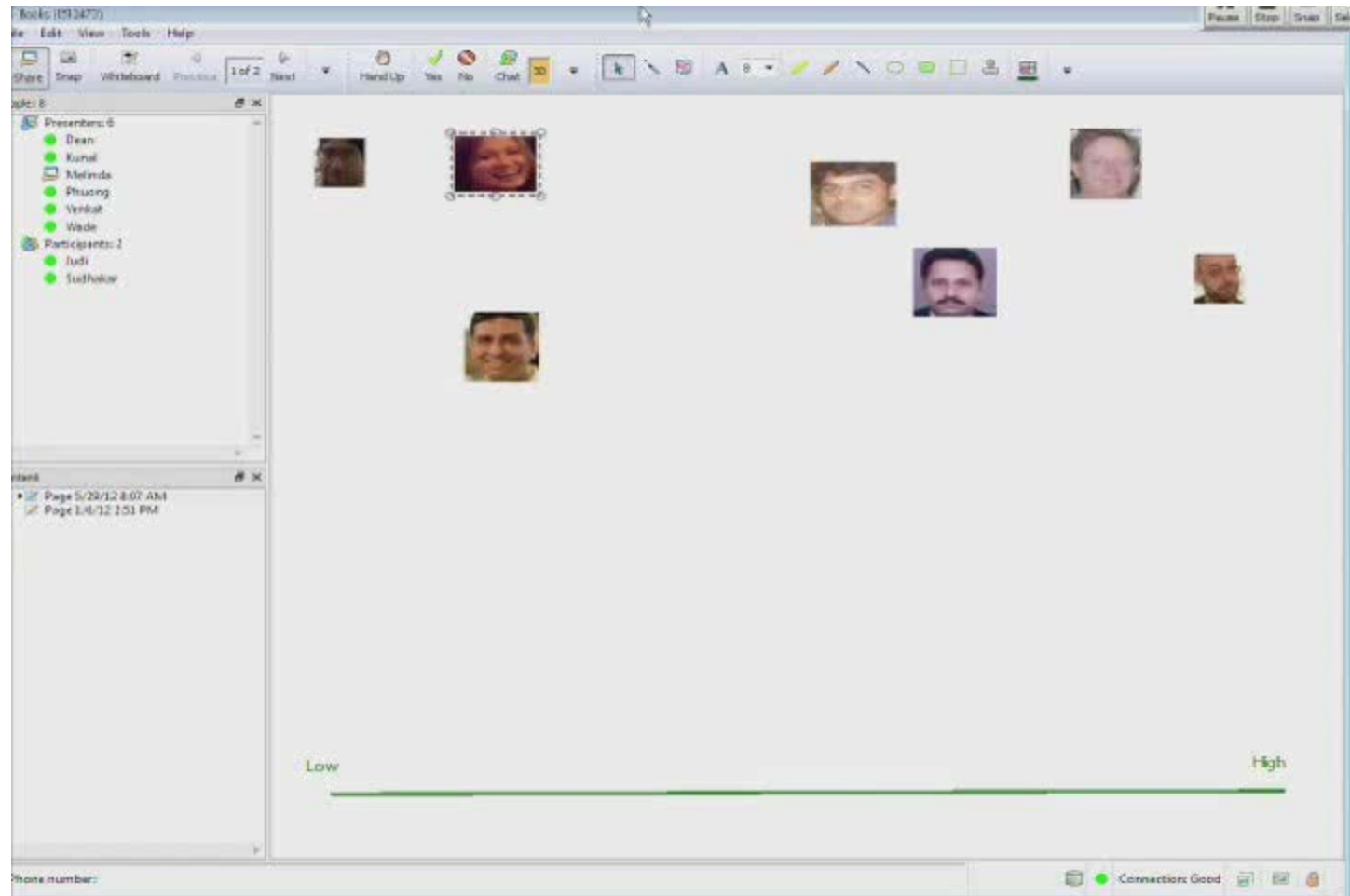
# Geography games



# Geography games in virtual environments

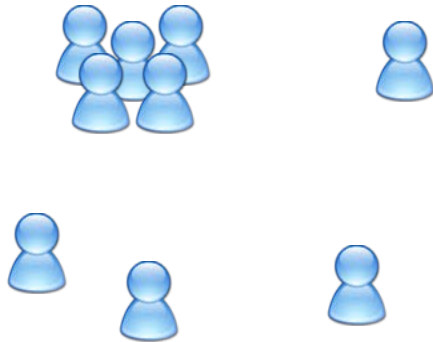


# Geography game in virtual room

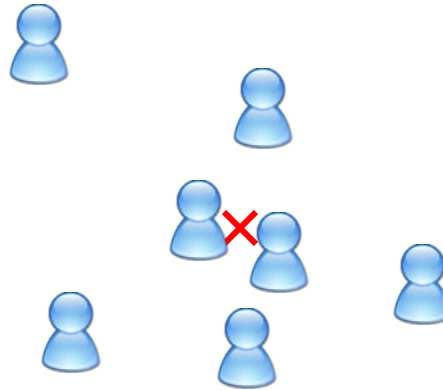




# More possibilities



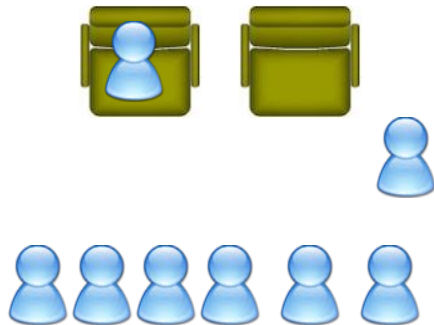
Tribes



Constellations



Continuum



Fish bowl



Six thinking hats





# The biggest pain point for distributed teams





# Spectrum of Distribution



Collocated



Collocated  
Part Time



Distributed  
with  
Overlapping  
Work Hours



Distributed  
with No  
Overlapping  
Work Hours



“The goal in structuring teams should be to minimize pain according to levels of distribution.”

# Best approach: Eliminate or minimize large time zone differences



# Summary



# Summary

- ▶ Collaboration is harder with virtual teams
  - Without face to face contact, rapport is harder to establish and maintain
  - Use Video
- ▶ Participation gets stifled by unequal access
  - Level the playing field
  - Be considerate to remote team members
- ▶ Team building can be done remotely through shared virtual spaces
  - Get creative!
- ▶ Large timezone differences are painful!
  - There is no silver bullet
  - Look for ways to collocate as much as possible





# Distributed Hyper productivity

- ▶ Jeff Sutherland and Xebia achieved hyper productivity with distributed teams
  - XP
    - Half in Utrecht, half in Gurgaon, India
      - time difference: 3.5 hours)
    - Fully collocated initially (5 sprints)
    - Video meetings (Skype)
      - Daily stand-up (15 min)
      - Scrum of Scrums
      - Sprint planning (4 hours)
      - Retrospectives (2 hours)
    - Regular travel
    - Digital burn-down
    - Always-open Skype connection
    - Wiki
    - Computerized whiteboard (Smart board)
    - Shared code repository and build system
    - Project newsletter each sprint
- ▶ Fully Distributed Scrum: The Secret Sauce for Hyperproductive Offshored Development Teams, Sutherland et al, Agile 2008.



