

Agile Alliance User's Group Speaker Reimbursement Policy

Purpose	This policy is intended to support agile-oriented users' groups by offering them grants that can be used to reimburse speakers traveling to events.
Policy	<p>Any agile-oriented user group may submit a request to the Alliance to receive a grant that may be used to defray travel expenses incurred by an out-of-town speaker traveling to present at a meeting of that user group.</p> <p>Grants will be evaluated quarterly. No minimum or maximum number of grants is required. A grant must be used within six months of being approved.</p> <p>No user group may receive more than two grants in a calendar year period.</p> <p>Grants will be paid directly from the Agile Alliance to the speaker.</p> <p><u>Factors in Determining Awards</u></p> <p>Grants must be approved by a simple majority vote by members of the Speaker Reimbursement Program, which shall include at least three members. Votes may be held by phone or email. No Program member may vote on requests for reimbursement for any member of his or her company or firm. In making their decision, Program Members will consider, among other factors, the following items:</p> <ul style="list-style-type: none">• The current financials of the Agile Alliance• The purpose and audience of the intended presentation• The speaker• The cost of travel between the speaker and the user group• Any past grants given to the user group <p>If the grant is approved, the Agile Alliance may reimburse the speaker's travel expenses by an amount up to 1,000 USD.</p>
Effective Date	This program was approved by the Board of Directors on October 4, 2007 and will remain in effect until terminated by the Board of Directors.